



COMMUNITY
FOUNDATION
GREY BRUCE

DECLARATION OF AFFILIATION QUALIFIED DONEE (MUNICIPALITY/TERRITORY) AND SPONSOR

PURPOSE OF THIS DECLARATION:

The Community Foundation Grey Bruce (CFGB) provides grants directly to organizations that are registered charities with the Canada Revenue Agency. The CFGB may also provide grants directly to municipalities/territory. In certain cases, a grant may be made to a municipality/territory acting as a sponsor for an organization that is not a registered charity that will carry out the charitable activity.

REQUIREMENTS FOR CONSIDERATION TO USE AN AGENT/SPONSOR:

1. The applicant (hereinafter referred to as the "Agent") must have a direct affiliation with the sponsoring municipality/territory (hereinafter referred to as the "Qualified Donee"). Examples – Shared charitable purpose, membership in an umbrella organization, etc.
2. The following "General Information Regarding the Qualified Donee" and "Agreement" must be completed AND enclosed with the CFGB grant application.

GENERAL INFORMATION REGARDING THE QUALIFIED DONEE:

1. Name of sponsoring Municipality/Territory ("Qualified Donee")

Contact Person: _____

2. Address: _____

City/Town: _____ Province: _____ Postal Code: _____

3. Telephone: _____ Fax: _____

Email: _____ Website: _____

4. HST Number: _____

5. Nature of the affiliation or relationship with the "Agent" undertaking the project:

6. Mandate (Mission/Vision) of the "Qualified Donee" organization:

7. Municipal Councillors names, addresses and telephone numbers:

List attached

8. "Qualified Donee" financial statement for the last complete fiscal year (summary from audited statements is acceptable). Attached

Or view online: _____

A G R E E M E N T

WHEREAS the municipality "Qualified Donee" wishes to carry out the project described in the Grant Application by the "Agent" to the Community Foundation; and

WHEREAS the project is at law, a charitable or other activity qualified to receive charitably donated funds from a Community Foundation under the Income Tax Act (Canada).

The "Qualified Donee" and the "Agent" hereto agrees as follows:

1. The "Agent" will act as agent for the "Qualified Donee" for the purpose of establishing, maintaining, and completing the project.
2. The project will be completed as stated in the Community Foundation Grey Bruce application.
3. Subject to sufficient funding to proceed with the project, the "Qualified Donee" will provide the total sum received on behalf of the project, to the "Agent" for the purpose of carrying out the project.

4. The "Agent" will keep the funds that it receives from the "Qualified Donee" separate from the Agent's own assets and will use such funds solely for the project. If the "Agent" fails to comply with any of the terms of this agreement, or if the "Qualified Donee" is dissatisfied with the progress of the project, or if the "Agent" fails to comply with any of the terms of the agreement with the Community Foundation Grey Bruce, then the "Agent" will return all funds to the "Qualified Donee" for reimbursement of the funds.
5. The "Agent" will report as required by the agreement with the Community Foundation Grey Bruce to both the "Qualified Donee" and Community Foundation Grey Bruce and will permit the "Qualified Donee" to inspect the project at such times as the "Qualified Donee" deems appropriate.
6. The "Agent" will not assign the rights or obligations under this Agreement without prior written consent of the "Qualified Donee".
7. The "Agent" shall not change any part of the project without the prior written consent of the Community Foundation Grey Bruce.
8. This Agreement shall be governed by the laws of the Province of Ontario.
9. This Agreement is hereby made

BETWEEN: _____ "Qualified Donee"

AND: _____ "Agent"

10. This Agreement is effective this ____ day of _____, _____.

(Name of Municipality/Territory) "Qualified Donee"

(Name of Organization) "Agent"

Per: _____
(Authorized Signatory)

Per: _____
(Authorized Signatory)